



SERENADE ARCHITECTURAL REVIEW FORM

How Can We Contact You?

Please

Print

Name _____ Phone _____

Address _____ Fax _____

Lot Number _____ Email _____

Tell Us About Your Project

I am requesting architectural approval for the following (check all that apply):

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> Basketball Goal | <input type="checkbox"/> Deck/ Patio | <input type="checkbox"/> Fence | <input type="checkbox"/> Flag Pole |
| <input type="checkbox"/> Hot Tub | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Play Set | <input type="checkbox"/> Room Addition |
| <input type="checkbox"/> Satellite Dish | <input type="checkbox"/> Screened Porch | <input type="checkbox"/> Shade Trellis | <input type="checkbox"/> Swimming Pool |
| <input type="checkbox"/> Other (describe): _____ | | | |

Briefly Describe The Proposed Change

Location: _____

Dimensions: _____

Would any part of the proposed change extend into any Utility, Drainage, or Sewer Easement, Landscape Easement, or Use Easement shown on the plot plan for your lot? Yes No

Please List Below The Major Construction Materials That Will Be Used

Be as specific as possible: _____

Please Note:

- Exterior materials must conform to or be sufficiently compatible with the original construction.
- Requests for exterior color/materials changes MUST include samples of color, stain, paint, brick, etc.
- All submitted materials will be retained by the Association. You may wish to make a copy for your personal records prior to submitting this form.

What Is Your Schedule For The Project?

The work will be performed by (check all that apply):

- Homeowner
- Contractor Company Name: _____

After Board approval, please indicate the projected start date: _____

Please indicate all required permits (building, etc.): _____

Submittal Checklist

For ALL submissions, the following items are required. In order to provide a quick response to you, please make sure to submit all of items.

- Architectural Review Form. This form.
- Plot Plan for your lot. The builder at closing furnished you with a plot plan for your lot. On a copy, please draw the proposed changes in the location where they will be built.
- Elevations and blueprints or working drawings indicating all dimensions.
- If available, a photograph or drawing of a similar completed project.

Sign Here

I hereby acknowledge that I have read and understand the Design Guidelines set forth by the Board and in the Declaration of Covenants, Conditions, and Restrictions.

Homeowner's Signature: _____ Date: _____

Send Your Complete Application to:

Serenade Homeowners Association Architectural Review Board
645 W Carmel Dr, Suite 130
Carmel, IN 46032

For Office Use Only

Date initial application was received: _____ Complete? Yes No

Date complete application was received: _____

First request for additional information: _____ Submitted on: _____

Second request for additional information: _____ Submitted on: _____

Architectural Review Board Action

- Approved as submitted.
- Approved with conditions noted below.
- Disapproved. ARB Comments below.

ARB Signature: _____ Date: _____